SUBJ: Atlanta ARTCC TeamSpeak Procedures

Foreword

The Atlanta ARTCC TeamSpeak server is provided as a service to the members of the VATSIM network and more specifically the members of Atlanta ARTCC. The purpose of the TeamSpeak server is to allow for an environment where members can communicate with each other, primarily via voice, for various purposes including but not limited to controller position briefing and coordination, training, staff meetings, as well as general chat and socialization. This document provides internal direction and guidance of user conduct on ZTL TeamSpeak server. In addition, this document serves as a supplement to the requirements prescribed by VATSIM, VATUSA and ZTL. All TeamSpeak users, regardless of affiliation, shall familiarize themselves with the provisions of this document and perform in accordance. Failure to adhere to the provisions of this document will result in disciplinary action as per the provisions laid out by VATSIM, VATUSA and ZTL. This document is a directive by the Air Traffic Manager and is subject to change at any time.

Meg Bruck
Air Traffic Manager
VATSIM Atlanta ARTCC

Server Access

   a. The ZTL TeamSpeak address and password (if applicable) is sent out to all new members in a welcome email. The connection address and/or password are subject to change with or without notice.
   b. Members of VATSIM can access ZTL ARTCC TeamSpeak 3 server using the TeamSpeak 3 client on their personal computer as well as iOS or Android mobile devices using the TeamSpeak 3 app available on the Apple App Store or the Google Play store. Please note, the mobile apps for TeamSpeak 3 are not free and therefore members of ZTL are not required to use the mobile versions of TeamSpeak 3.
   c. Server permissions are necessary to communicate and move channels. Users may make a request for permissions from any staff member located in the ZTL TeamSpeak.
   d. The ZTL Senior, ARTCC, and Training Staff reserve the right to revoke a user's access to the server at any time with or without reason, cause, or prejudice.

User Login

   a. All users of the Atlanta TeamSpeak Server must have their nickname display as their VATSIM recognized identity; that is, his or her real first and last name (i.e. "John Doe"). Staff members are permitted to connect using their first and last name, plus their held position at the ARTCC (i.e. "John Doe – DATM").

b. No user, under any circumstances, shall use a false or assumed identity on the TeamSpeak server, including the use of another member's personal credentials to log in.

c. Anonymous users are not allowed on the TeamSpeak Server. Anonymous users that connect to the server will be kicked and banned indefinitely.

Controllers

a. Home and visiting controllers should utilize TeamSpeak for all coordination between positions within ZTL.

b. Controllers should log in to the TeamSpeak server whenever practical while controlling online

c. All members in good standing of the VATSIM network are welcome in the TeamSpeak.

d. All members must refrain from interfering with controllers who are actively controlling on the VATSIM network.

e. All Members not part of ARTCC Staff shall not be present in a Control Room, while not controlling.

f. Follow The Golden Rule - https://en.wikipedia.org/wiki/Golden_Rule

Streaming

a. Streaming/Recording while controlling is allowed and encouraged for purposes of entertainment and/or training.

b. Streaming the audio from the TeamSpeak is not allowed for the privacy of other controllers.

c. Streaming TeamSpeak audio requires the written permission of the ATM. Streaming audio without his/her permission may result in loss of TeamSpeak privileges.

File Uploads

a. The TeamSpeak has available file browsers in each of the channels for members (home and visiting controllers) to upload documents, images, etc. A limit has been placed on the maximum file size available to be uploaded into these rooms. Content should be limited to documents related to ZTL airspace, facilities, or controlling.

Illicit, Adult, or Pirated Content

a. All illicit, adult, and/or pirated content is banned from the ZTL TeamSpeak Server. If any user of the ZTL TeamSpeak Server is caught sharing any of the aforementioned content, said user may be subject to immediate and permanent **BAN** from ZTL, including a possible ban from VATSIM itself. In the event a user is banned from the ZTL for any of the aforementioned offenses their discretion shall be reported through the appropriate channels as per the VATSIM code of conduct.

Permissions

    a. Unregistered users
        i. User is confined to the general lobby.
        ii. Send messages only for the purpose of requesting permissions.

    b. VATSIM Pilots
        i. All permissions available to unregistered users.
        ii. Ability to change channel to any public channel.

    c. Home, visiting, and all other VATSIM Controllers
        i. All permissions available to pilots and unregistered users.
        ii. Ability to change channels to any controlling channel.

    d. Training Staff (Instructors, Mentors)
        i. All permissions available to Controllers.
        ii. Ability to access the training rooms and staff corner channels.
        iii. Ability to move other users to/from designated training rooms.
        iv. Ability to kick disruptive users from channels and/or server.
        v. Ability to assign controller group, pilot group and ratings.

    e. ARTCC Staff (EC, FE, WM, Asst. TA, Asst. FE, Asst. EC, Asst. WM)
        i. All permissions available to Controllers.
        ii. Ability to ban disruptive users from the server for 48 hours.
        iii. Ability to access the staff corner channels and staff meeting channels.
        iv. Ability to move other users to/from all channels.

    f. Senior Staff (ATM, DATM, TA)
        i. All permissions available to ARTCC Staff.
        ii. Ability to assign all server groups.
        iii. Ability to ban disruptive users for an indefinite amount of time.

    g. Server Administrator
        i. All permissions available to Senior Staff.
        ii. Server Administrator Power.